



POSITION ANNOUNCEMENT

POSITION: Policy Analyst, Health Policy Project

OPEN: Immediately

LOCATION: Washington, DC

CLOSING: Until filled

CONTACT: Darcy Eischens

SALARY: Commensurate with experience

BACKGROUND

The National Council of La Raza (NCLR)—the largest national Hispanic civil rights and advocacy organization in the United States—works to improve opportunities for Hispanic Americans. Through its network of nearly 300 affiliated community-based organizations, NCLR reaches millions of Hispanics each year in 41 states, Puerto Rico, and the District of Columbia. To achieve its mission, NCLR conducts applied research, policy analysis, and advocacy, providing a Latino perspective in five key areas—assets/investments, civil rights/immigration, education, employment and economic status, and health. In addition, it provides capacity-building assistance to its Affiliates who work at the state and local level to advance opportunities for individuals and families.

Founded in 1968, NCLR is a private, nonprofit, nonpartisan, tax-exempt organization headquartered in Washington, DC, serving all Hispanic subgroups in all regions of the country. It has state and regional offices in Chicago, Los Angeles, Miami, New York, Phoenix, and San Antonio.

JOB DESCRIPTION

NCLR is seeking a Policy Analyst to join its Health Policy Project, whose vision is for all Latinos and their families to have the opportunity and ability to achieve optimal health and thrive no matter who they are, where they live, or how much they earn. Housed in the Office of Research, Advocacy, and Legislation, NCLR's highly respected public policy shop, the Health Policy Project has a proven track record of achieving significant policy change, advancing work at all phases of the policymaking process, from legislative to regulatory action and, ultimately, federal- and state-level implementation. As a leading advocate on health policy encompassing the Latino perspective, NCLR's successes include restoring Medicaid and Children's Health Insurance Program (CHIP) access for hundreds of thousands of legal immigrant children and pregnant women, and playing a key role in the passage and implementation of the Affordable Care Act (ACA), leading to major coverage options for millions of low-income and uninsured Latinos.

The Health Policy Project leverages its long-standing commitment to health coverage and nutrition with exciting opportunities on the horizon including state policy efforts focused on improving the well-being of vulnerable Latino children and families. NCLR's health policy work also includes an emerging portfolio to build a culture of health that will catalyze transformational and generational change across the United States and for the Latino community.

The Policy Analyst will have an opportunity to work across various threads of the health policy portfolio while also achieving substantive depth and expertise in select areas. The Analyst will be responsible for conducting skilled policy analysis examining the impact of various policy proposals; generating policy options that will lead to a healthier, more vibrant Latino community; and communicating complex ideas in an accessible and persuasive way. The ideal candidate in this position should be a creative, critical thinker; have strong interpersonal skills; have solid writing and communications ability; and share a deep commitment to advancing equity on behalf of vulnerable Latinos.

RESPONSIBILITIES

- Conduct analysis on health policies that impact and relate to Latino and immigrant communities and identify and monitor emerging policy ideas and trends.
- Produce internal policy memoranda, analyses, and short-form materials such as fact sheets and talking points.
- Write journal articles, testimony, conference papers, and reports.
- Serve an external-facing role articulating NCLR policy priorities to and building relationships with stakeholders such as congressional staff, policymakers, issue and industry experts, and NCLR's Affiliate Network.
- Carry out communications activities to build support for NCLR health priorities; provide regular, timely updates to organizational networks and partners; and potentially serve as a media spokesperson.
- Organize and execute policy forums, roundtables, and other external-facing events to inform and elevate NCLR's health policy agenda.
- Provide technical assistance to NCLR's civic engagement, programs, and Affiliate Member Services teams to advance advocacy and issue campaign goals.

QUALIFICATIONS

- Bachelor's degree plus 2–3 years of experience required and a master's degree preferred
- Proven ability to think creatively and strategically, exercise sound judgement, and work both independently and collaboratively to produce results
- Demonstrated strong written and oral communication skills
- Experience writing and conducting policy analysis
- Familiarity with the social determinants of health and health equity issues strongly desired
- Experience in public speaking preferred
- Knowledge of major health policies preferred
- Bilingual (English and Spanish) strongly preferred

- Experience conducting quantitative analysis and familiarity using Census data or other data sets preferred
- Displayed commitment to NCLR’s mission and social justice within the Latino community

Please note: Only those applicants who submit a cover letter and writing sample along with a résumé will be considered for this opportunity. Please include “Health Policy Project” in the subject line of any email submissions.

**SEND COVER LETTER, WRITING SAMPLE, AND
RÉSUMÉ TO:**

National Council of La Raza
Raul Yzaguirre Building
Attn: Darcy Eischens
1126 16th Street, NW, Suite 600
Washington, DC 20036
Email: oral-admin@nclr.org.
No phone calls please!

EQUAL OPPORTUNITY EMPLOYER. All qualified applicants will receive consideration without regard to race, color, national origin, marital status, religion, gender, age, disability, sexual orientation, gender identity or expression, personal appearance, family responsibilities, political affiliation, or enrollment in a college, university, technical school, or adult education.